

MINUTES
FLORIDA CLERKS OF COURT OPERATIONS CORPORATION
TUESDAY, JUNE 9, 2009
ANNUAL CORPORATION MEETING

The June 9, 2009 Annual Meeting of the Florida Clerks of Court Operations Corporation (CCOC) was called to order by Executive Council Chairman, Honorable Howard Forman, who welcomed members and guests. Mr. Forman opened the meeting with the Pledge of Allegiance. In attendance were Honorable Howard Forman, Honorable Harvey Ruvin, Honorable Richard Weiss, Honorable John Crawford, Honorable Bob Inzer, Honorable Buddy Irby, Honorable Tim Sanders, Honorable Karen Rushing, Honorable Mitzie McGavic, Honorable Jeffrey Barton, Honorable Ken Burke, Honorable Cody Taylor, Honorable Mary Johnson, Honorable Barry Baker, Honorable David Ellspermann, Honorable Don Howard, Honorable Annie Mae Murphy, Honorable Regina Parrish, Honorable Greg Godwin, Honorable Gail Wadsworth, Honorable Dana Johnson, Honorable Marsha Ewing, Honorable Neil Kelly, Honorable Becky Norris, and Honorable Kirk Reams. Honorable Scott Ellis attended telephonically. Other members of the Corporation were present on the phone, but names were not provided.

AGENDA

Mr. Forman called for approval of the Agenda. Mr. Weiss moved approval of the Agenda and Mr. Crawford seconded his motion. The motion passed unanimously.

APPROVAL OF MINUTES

Mr. Ruvin moved approval of the Minutes from the June 4, 2008 Annual Corporation meeting. Mr. Weiss seconded the motion which passed unanimously.

FINANCIAL STATEMENT

Mr. Weiss reported that the Corporation is in great shape having expended only 77.3% of its operational budget and 85.2% of the education budget. Mr. Weiss moved the financial report for approval. Mr. Inzer seconded his motion which passed unanimously.

Mr. Dew reported that we again received a clean financial audit. Lanigan and Associates, CPA noted no deficiencies in internal control over financial recording. The Corporation complied in all material respects with requirement of generally accepted auditing standards. Lanigan and Associates noted two areas in which the Corporation could make improvement. We have resolved both issues. Mr. Ellis moved acceptance of the audit report. Mr. Weiss seconded the motion. Mr. Weiss further suggested we send a copy of the audit results to the Senate President and Speaker of the House since we will have to do this in the future. The motion passed unanimously.

FINAL Minutes

June 9, 2009

Approved June 29, 2010

REVIEW OF PLAN OF OPERATIONS

Mr. Boyd reported that if SB 2108 becomes law, it will require changes to the Plan of Operations. At this time we do not know if SB 2108 will become law. Mr. Boyd advised and it was agreed that we will reconvene this meeting for purposes of discussing the Plan of Operations after we know the outcome of SB 2108.

PROPOSED BUDGET

Mr. Weiss noted that the budget is presented in the packet for today's meeting. He noted an Addendum explaining changes for the Corporation FY 09-10 budget over its FY 08-09 budget. The budget increases in staffing, general expenses, training, and travel resulted from the addition of two FTE's as appropriated in SB 2600. Conversely, we were able to decrease contractual expenses as a result of the two additional FTE's. Mr. Weiss moved to accept the Corporation budget as presented. Mr. Crawford seconded the motion.

Mr. Dew noted that the Legislative appropriation includes \$570,119 for general expenses. Legislative staff, in reviewing our previous budget, included \$400,000 for contractual expenses in the general expenses appropriation. DFS has informed us that contractual expenses cannot be paid from the general expenses dollars. Mr. Dew said that we will work with Legislative staff to have the dollars moved from general expenses to contractual expenses.

The motion passed unanimously.

OTHER

Mr. Ruvin noted that Clerks have good relationships with the cities they serve. He plans to send a letter to every city manager and mayor in Dade County to give them a heads up regarding SB 2108 which grants Clerks the right to keep 10% of fines, fees, and service charges. Formerly, cities received these dollars. He also plans to include a phone number to the Governor's Office for anyone wishing to make a comment. He hopes that if all cities call in, perhaps that will push the Governor to veto SB 2108.

It was asked that Mr. Ruvin share his letter with other Clerks. Mr. Irby noted that some small cities use these dollars to fund law enforcement. He is concerned that losing the dollars may force police lay-offs.

Mr. Inzer noted that we need to be mindful that this effort could cause the Legislature to give those dollars back to the cities and Clerks would lose dollars. While this may not occur in current legislation, future legislation could affect this change. These dollars are significant to Clerks' budgets.

Mr. Sanders asked what kind of notification time is necessary for recessing and reconvening this meeting. Mr. Boyd said that notice must allow for reasonable time. The Governor must act within fifteen days of receipt of a bill. This should allow enough time to notice the meeting before any changes would take effect.

There being no further business, the meeting was recessed.